

CITY COUNCIL - PRE-MEETING 6:30 P.M. TO 7:00 P.M.

Natchitoches City Council will have a pre-council meeting beginning at 6:30 p.m. and ending at 7:00 p.m. to discuss any non-agenda items. The City Council meeting will begin promptly at 7:00 p.m. on the second and fourth Monday of each month and will be reserved to only items on the Agenda. The public is invited to both the pre-council meetings and council meetings with the understanding that items not on the agenda will not be discussed at the scheduled council meetings, but the public is welcome to discuss any topic at the pre-council meetings.

NATCHITOCHES CITY COUNCIL MEETING DECEMBER 12, 2011 7:00 P.M.

A G E N D A

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **READING AND APPROVAL OF THE MINUTES OF NOVEMBER 28, 2011**
5. **AUDIT REPORT** Mark Thomas of Johnson, Thomas and Cunningham,
Certified Public Accountants
6. **BIDS – AWARD/REJECT:**
#067 McCain Ordinance Authorizing The Mayor Of The City Of Natchitoches To
Award The Bid For Furnishing All Labor, Materials And Equipment And
Performing All Work Necessary To Complete Seal Coat Taxiway A And
Taxiway B And Refurbish Taxiway B1 And Aeromech Taxiway
(Bid No. 0526)
7. **PLANNING & ZONING – INTRODUCTION:**
#068 Payne Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning
Classification Of Property Described As Follows:

Lot 4 of Block K of Breda Addition From R-1 to B-2 to Construct A
Church Parking Lot (**Application by Goodwill Baptist Church-Sawyer St**)

#069 Mims Ordinance Amending Ordinance No. 64 of 2011 By Changing Zoning
Classification Of Property Described As Follows:

Lot At NE Corner of 5th And Touline Street, 75 Feet Front On Touline
Street By 120 Feet From B-2 To B-3 To Operate An Auto Repair, Paint &
Body & Custom Work Shop (**Application By Robert Hull- 420 Touline
Street**)
8. **PLANNING & ZONING – FINAL:**
#063 Payne Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning
Classification Of Property Described As Follows:

18.86 Acres Located In Sections 74 & 87, T9n-R7w As Shown On Map
Slide 444-B, Less 18.12 Acres To Arrington Estates, L.P. From R-1
Single-Family To R-3 Multiple-Family To Construct 48 Rental Units -
Phase I Of The Land Development

(Site Located Behind Arrington Estates - South Of Hazel Dr.- Assisted
And Safe Homes (A.S.H.), Inc.)

9. **ORDINANCES -INTRODUCTION:**

#070 Nielsen Ordinance Authorizing The City To Execute An Act Of Cash Sale Deed To The Industrial Development Board Of The City Of Natchitoches, Louisiana, Inc., A Tract Situated On The South Side Of Lafayette Street, Within The Block Bounded On The West By Second Street On The South By Horn Street On The East By Front Street And On The North By Lafayette Street For The Development Of A Hotel, Setting The Terms And Conditions Of Same S, And Authorizing The Execution Of The Deed Or Deeds By The Mayor After Due Compliance With The Law.

10. **RESOLUTIONS:**

#136 Nielsen Resolution Authorizing The Mayor To Enter Into A Contract With Midwest Employers Casualty Company For The Workers' Compensation Excess Coverage Policy For The City Of Natchitoches

#137 Morrow Resolution Authorizing The Mayor To Enter Into A Contract With Cunningham Agency, Inc. For The Airport Liability Insurance For The City Of Natchitoches

#138 Mims Resolution Authorizing The Mayor To Enter Into A Contract With Travelers Casualty And Surety Company Of America For The Public Official Schedule Bond For The City Of Natchitoches

#139 McCain Resolution Authorizing the Mayor to Execute An Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Natchitoches Regional Airport

#140 Morrow Resolution Authorizing The Mayor To Execute Change Order 2 To The Street Improvements, Fy 2010-11 LCDBG Project, Fairgrounds Road (Wallenberg Drive To Mill Street) Bid No. 0512

#141 Mims Resolution Authorizing The Execution Of The Certificate Of Substantial Completion For The Street Improvements, FY 2010-11 LCDBG Project, Fairgrounds Road (Wallenberg Drive To Mill Street) Bid No. 0512

11. **ANNOUNCEMENTS**

- There will not be a city council meeting on Monday, December 26, 2011

12. **ADJOURNMENT**

NOTICE TO THE PUBLIC

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at (318) 352-2772 describing the assistance that is necessary.

If you wish to address the Council, please complete the "Request to Address City Council" form located on the entrance table.

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, DECEMBER 12, 2011, AT SEVEN O'CLOCK, (7:00) P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, December 12, 2011, at 7:00 p.m.

There were present:

Councilman-At-Large, Don Mims
Councilman Jack McCain
Councilwoman Sylvia Morrow
Councilman Larry Payne
Councilman Dale Nielsen

Absent: None

The Mayor welcomed those in attendance and stated that this is the last meeting of the year and noted that we have a new sound system. Mayor McCullen then asked everyone to rise for the Invocation given by Mr. Michael Braxton, Director of Public Works, followed by the Pledge of Allegiance lead by Councilman Payne.

The Mayor then called for the reading of the Minutes. Mr. McCain made a motion to dispense with the reading and approval of the Minutes of November 28, 2011, and Ms. Morrow seconded the motion. The roll call vote was as follows:

AYES: McCain, Payne, Nielsen, Mims, Morrow
NAYES: None
ABSENT: None

The Mayor declared the Motion as PASSED.

Mayor McCullen stated that each year the City is mandated to have an audit and our auditors recently finished the audit for the previous year. Mark Thomas and Jessica Broadway, with Johnson, Thomas and Cunningham, and requested them to come forward for their audit report and be available for any questions.

Mr. Mark Thomas thanked the Council and explained that the audit report was due to the Louisiana Legislative Auditor's office on November 30 and was timely and that the City has never been late in twenty-five to thirty years. He continued to state that the Louisiana Legislative Auditor's office requires the City to have an annual audit and it has to be a CPA firm. Using statistical sampling, they test the City's transactions and the entries made to the books in order to produce financial statements that we can consider to be ninety-five percent assured that they are accurate without material and is simply a production of financial statements. Every transaction is not looked and as a result we could never be 100% sure that the financial statements are perfect. He continued to state that their office works with the department heads and staff and his office is available for any questions.

Jessica Broadway then briefly went through the Audit Report discussing the unqualified opinion, clean opinion, issued by Johnson, Thomas and Cunningham. She proceeded to address the Government Wide statements which is a report of the overall assets and liabilities of the City which includes land, buildings, streets and which total assets are \$1.39 million. She then referred to Page 13 is a report of all the City's income including governmental and business activities. The governmental activities ended the year with a 3.9 million in the black. The business activities at the utility fund is 1.1 million. Page 15 through 25, are the fund financial statements and do not include the assets and liability of the City. May 31, 2011, the General Fund ended with an unreserved fund balance of 1.7 million. Then she continued to the City's income and expenses using the fund balance method and the General Fund ended in the black at

\$20,137. This also lists the Utility Fund separately (Page 19), the total assets is 74 million dollars but of that 55 are the utility system/water system and any other capital asset. Going to Page 27 through Page 56, these are the notes to the financial statement basically describe the City's financial policies, procedures and detailed overview of the capital assets, liabilities and such. Page 58 is where the more detailed information begins, each fund is split. The City has sixty-two governmental funds and a separate set of books is kept on each fund. Beginning at Page 84 includes the auditor's reports on internal and federal controls and compliance. There were no findings for either of these issues. Ms. Broadway stated that is basically her report and asked if there were any questions concerning the audit.

Mayor McCullen said that the City Council will be reading the report and then asked the audience if there were any questions?

Ms. Morrow said that overall there were no disagreements? Ms. Broadway stated that this is correct.

Mr. McCain then questioned if there was any material weakness. Ms. Broadway replied there were no findings at all. Mr. McCain inquired as to Page 12 under the liability section, cash overdrafts. Ms. Broadway explained that the City actually pools all of its cash into one account and any of these overdrafts that are standing at the end of the year, which they are split out, will normally be funded either by transfers from other funds if necessary. Some of it is caused by receivables and is money received after year-end such as grants, etc.

Mr. Mark Thomas said that on Page 51, under governmental accounting cash overdrafts are not listed but do list funds that have deficits. He noted that No. 15 list each of the funds that has a fund deficit and generally that fund deficit leads to a negative cash and under that is listed what the City intends to do about it. One example is the Pilgrims Industrial Park and that is on purpose due to the City funded and they pay us back with interest.

Mr. Thomas further commented in the beginning of the report, the City financial department goes to great length to put together financial information, in great detail and put together a lot of information.

Mayor McCullen asked if there were any more questions and then expressed appreciation to Mr. Thomas and Ms. Broadway for their professionalism in working with the department heads and staff. The Mayor also thanked Pat Jones, Shawn Staub, all department heads and everyone that has to live within their budget. Mayor McCullen said is one of the challenges in city government is to have a budget and to be able to live within that budget and come to the end of the year without a deficit and feels very fortunate to have the staff we have.

Mayor McCullen said that he feels very fortunate to have the staff that we have and the opportunity to work with them for twelve great years and he is grateful to leave city government with a clean audit.

The following Ordinance was Introduced by Mr. McCain and Seconded by Mr. Nielsen as follows, to-wit:

ORDINANCE NO. 067 OF 2011

ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHES TO AWARD THE BID FOR FURNISHING ALL LABOR, MATERIALS AND EQUIPMENT AND PERFORMING ALL WORK NECESSARY TO COMPLETE SEAL COAT TAXIWAY A AND TAXIWAY B AND REFURBISH TAXIWAY B1 AND AEROMECH TAXIWAY (BID NO. 0526)

WHEREAS, on October 24, 2011, by Resolution No. 121 of 2011 the Mayor was authorized to advertise for bids for furnishing all labor, materials and equipment and performing all work necessary to complete seal coat Taxiway A and Taxiway B and Refurbish Taxiway B1 and Aeromech Taxiway (Bid No. 0526).

WHEREAS, this bid was advertised in the *Natchitoches Times* on October 28, November 4 and November 11, 2011 in accordance with law; and

WHEREAS, the committee was unanimous in its decision to award the bid to the lowest responsive bidder for Schedule 1 only, to **Pavement Maintenance Unlimited** of Pass Christian, Mississippi, with a bid of **\$73,324.00**. The only other bid received for Schedule 1 was from Regional Construction of Natchitoches, Louisiana in the amount of \$390,650.00; and

WHEREAS, the committee was unanimous to **reject** the one responsive bid received for Schedule 2 from Regional Construction of Natchitoches, Louisiana in the amount of \$113,20.00 due to the bid significantly exceeded the designer's estimate of \$65,875.00; and

WHEREAS the bid received from Ameriseal of Ohio was **rejected** and not opened because they failed to provide their Louisiana Certificate of Responsibility on the outside of the envelope as required. The unopened bid was returned to Ameriseal of Ohio.

WHEREAS, on December 6, 2011 the appointed committee members, Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Jack McCain, Jr., Councilman and Larry Cooper, Airport Manager, reviewed the engineer's recommendation submitted by Mike Corkern, Professional Engineer, with Airport Development Group of Jackson, Mississippi; and

WHEREAS, the above appointed committee members unanimously recommend the City **award** the bid to the lowest responsive bidder for Schedule 1 only to **Pavement Maintenance Unlimited** of Pass Christian, Mississippi with a bid of \$73,324.00 and to **reject** the one responsive bidder for Schedule 2 from Regional Construction, Natchitoches, Louisiana.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

The above Ordinance having been duly advertised in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	McCain, Nielsen, Mims, Morrow, Payne
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, the Mayor declared the Ordinance **PASSED** this 12th day of December, 2011 by a vote of 5 ayes to 0 nays.


WAYNE McCULLEN, MAYOR


DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 13th day of December, 2011 at 10:00 A.M.



CITY OF NATCHITOCHES

Oldest Settlement in the Louisiana Purchase

OFFICE OF PURCHASING

December 6, 2011

Wayne McCullen
Mayor

Mayor Wayne McCullen
City Hall

Don Mims, Jr.
Councilman At Large
Natchitoches, LA 71457

Jack McCain, Jr.
Councilman
District 1

Dear Mayor McCullen,

Dale Nielsen
Councilman
District 2

The appointed committee of Pat Jones, Edd Lee, Larry Cooper and Jack McCain, has reviewed the engineer's recommendation submitted by Mr. Mike Corkern,

Sylvia Morrow
Councilwoman
District 3

Professional Engineer, with Airport Development Group, Jackson, MS, on Bid # 0526, for the seal coat of taxiway A & B and refurbish taxiway B1 and the Aeromech connector.

Larry Payne
Councilman
District 4

The committee was unanimous in its decision to award the bid to the lowest responsive bidder for Schedule 1 only, to Pavement Maintenance Unlimited, Pass Christian, MS, with a bid of \$73,324.00. The other bid received for schedule 1 was from Regional Construction, Natchitoches, LA in the amount of \$390,650.00.

The committee was unanimous to reject the one responsive bid received for Schedule 2, from Regional Construction, Natchitoches, LA, in the amount of \$113,520.00, because the bid significantly exceeded the designer's estimate of \$65,875.00.

The bid received from Ameriseal of Ohio, was rejected and not opened because they failed to provide their Louisiana Certificate of Responsibility on the outside of the envelope as required. The unopened bid was returned to Ameriseal of Ohio.

All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.

We request ratification of this award at the City Council meeting on December 12, 2011.

Sincerely,

Pat Jones
Director of Finance

Edd Lee
Director of Purchasing

Jack McCain, Jr.
Councilman Dist 1

Larry Cooper
Airport Manager

IER1373ROA

December 6, 2011

Mr. Edd Lee
Director of Purchasing, City of Natchitoches
1400 Sabine Street
Natchitoches, Louisiana 71457

Subject: **Natchitoches Regional Airport**
City of Natchitoches Bid No. 0526
Recommendation of Construction Contract Award

Dear Mr. Lee:

Bid opening was on November 28th for the above-referenced project with three bidders, Ameriseal of Ohio, Inc., Pavement Maintenance Unlimited and Regional Construction, LLC. A copy of the bid tabulation is enclosed. Ameriseal of Ohio, Inc. did not provide a certificate of responsibility/contractors license number so there bid was not opened. Pavement Maintenance Unlimited (LA Certificate Of Responsibility #35316) was the low bidder of Schedule I with a bid of \$73,324.00 which is below the engineer's estimate of \$126,400.00. Pavement Maintenance Unlimited did not bid on Schedule II. Regional Construction, LLC (LA Certificate Of Responsibility #40486) was the low bidder of Schedule II with a bid of \$113,520.00 which is almost twice the engineer's estimate of \$65,875.00.

The bid submitted by Pavement Maintenance Unlimited meets the following proposal requirements:

- ▶ Submitted the lowest bid for Schedule I (below the engineer's estimate).
- ▶ Submitted a Bid Bond for at least 5 percent of the total bid.
- ▶ Submitted an acceptable Statement of Qualifications.

Since the bidder met the proposal requirements and seems qualified to construct this project, we recommend award of City of Natchitoches Bid No. 526, Schedule I to Pavement Maintenance Unlimited.

Since we only received one bid for Schedule II and that bid was almost double of the engineers estimate we recommend rejecting all bids on Schedule II. We will take a look at the material being used to see if this needs to change and try and determine why we only received one bid. Once we have had time to evaluate these items we will attempt to re-bid the project at a future date. Award of the construction contract should be made contingent upon receipt of LADOTD grant offers.

Sincerely,


Michael B. Corkern, Jr., P.E.
Associate Principal

Enclosures

cc: Mrs. Tanya Schulingkamp LA DOTD/Aero. (w/encl.)

Natchitoches Regional Airport
Natchitoches, Louisiana
City of Natchitoches Bid No. 0526
Bid Tabulation

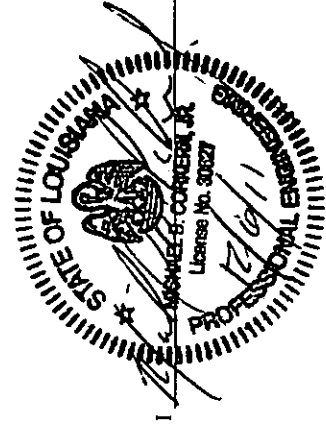
Schedule I
Seal Coat Taxiway "A" and Taxiway "B"

Item No.	Description	Estimated Quantity	Unit	Engineers Estimate		Pavement Maintenance Unlimited		Regional Construction, LLC	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
P-100	Mobilization	1	L.S.	\$ 6,000.00	\$ 6,000.00	\$ 3,400.00	\$ 3,400.00	\$ 20,000.00	\$ 20,000.00
P-101	Paint Removal	6,600	L.F.	3.00	19,800.00	1.50	9,900.00	3.00	19,800.00
P-605	Asphalt Crack Sealing	23,000	C.Y.	1.00	23,000.00	0.75	17,250.00	3.00	69,000.00
EB-44B	Coal-Tar Sealer/Rejuvenator	36,100	S.Y.	1.00	36,100.00	0.84	30,324.00	7.50	270,750.00
P-620a	Taxiway Painting - ReflectORIZED	5,600	L.F.	5.00	28,000.00	1.50	8,400.00	1.50	8,400.00
P-620b	Taxiway Painting - Non-ReflectORIZED	2,700	Ea.	5.00	13,500.00	1.50	4,050.00	1.00	2,700.00
Total: \$					126,400.00		73,324.00		390,650.00

Schedule II
Refurbish Taxiway "B1" and "Aeromech"

Item No.	Description	Estimated Quantity	Unit	Engineers Estimate		Pavement Maintenance Unlimited		Regional Construction, LLC	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
P-100	Mobilization	1	L.S.	\$ 3,500.00	\$ 3,500.00			\$ 25,000.00	\$ 25,000.00
P-101	Paint Removal	1,650	L.F.	3.00	4,950.00			3.00	4,950.00
P-605	Asphalt Crack Sealing	12,500	C.Y.	1.00	12,500.00			3.00	37,500.00
P-620a	Taxiway Painting - ReflectORIZED	1,150	S.Y.	5.00	5,750.00			2.00	2,300.00
P-620b	Taxiway Painting - Non-ReflectORIZED	810	L.F.	5.00	4,050.00			2.00	1,620.00
P-633	Slurry Seal	7,025	Ea.	5.00	35,125.00			6.00	42,150.00
Total: \$					65,875.00				113,520.00

Ameriseal of Ohio, Inc. turned in a bid without a Certificate of Responsibility/Contractors License Number, the bid was returned unopened.



I hereby certify that the above bids were received by the City of Natchitoches at 4:00 PM on November 28, 2011; then opened at the City Council meeting at 7:00 pm and that the above tabulation is a true and accurate accounting of the Bid Proposals.

Edd Lee explained that Taxiway A and B are to be awarded but B1 and Aeromech Connector portion of the bid is to be rejected. Mr. Lee said that they did it as Schedule 1 and Schedule 2 or another way of saying Contract 1 and Contract 2. So the City wants to award for Taxiway A and Taxiway B and reject B1 and the Aeromech Connector that came in almost double the designer's estimated cost for that portion of the project.

The following ordinance was introduced by Councilman Payne as follows:

ORDINANCE NO. 068 OF 2011

**AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING
ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:**

**LOT 4 OF BLOCK K OF BREDAS ADDITION FROM R-1 TO B-2 TO CONSTRUCT A
CHURCH PARKING LOT (GOODWILL BAPTIST CHURCH)**

(SAWYER STREET)

WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of December 6, 2011, that the request of **Goodwill Baptist Church** to rezone the property described above from **R-1** to **B-2** to construct a church parking lot, be approved.

(Note: Comment from Mr. Overton need parking and comment from Mr. Joe Oliphant that the streets are in need of repair)

The following Ordinance was Introduced by Councilman at Large Don Mims as follows:

ORDINANCE NO. 069 OF 2011

**AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING
ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:**

**LOT AT NE CORNER OF 5TH AND TOULINE STREET, 75 FEET FRONT ON
TOULINE STREET BY 120 FEET FROM B-2 TO B-3 TO OPERATE AN AUTO
REPAIR, PAINT & BODY & CUSTOM WORK SHOP
(APPLICATION BY ROBERT HULL)**

(420 TOULINE STREET)

WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of December 6, 2011, that the request of **Robert Hull** to operate an auto repair, paint & body & custom work shop, be approved.

Councilman Payne then read Ordinance No. 063 and Mayor McCullen asked if there was any discussion.

Mr. Sam Parker addressed the council and said that the airport engineering firm, Airport Development Group, Inc., has done a study to address some of the concerns that were brought the airport commission and other concerned people about whether or not this development would affect the airport as it now exist and how would it affect the airport if we were to be able to extend the runway 1,500 feet. He continued that information has been received by the council from the ADL and the proposed development does meet the standards by "not interfering with the airport. Mr. Parker wanted to point out that on Page 5 after explaining what the development is compatible with, it raised a very interesting point in the second paragraph on right-hand side of the page which states... "the existing odles (Mr. Parker explained this is a lighting system of a sequence of lights that helps pilots that are making an instrument approach visualize the runway and make a safe landing and it the sequential flashing lights it would be much harder for the pilot to make sure he was on the proper path. Mr. Parker explained that these lights are often seen as objectionable lights by people who live close to the airport and if airport is successful in extending the runway, the Louisiana Department of Transportation and Development, Aviation Branch, is interested in installing MALSR which is a different set of lights that are much brighter and extend further out to 1,500 feet. They also point out that often times aircraft do not always fly a straight-in, exact, approach because the wind may be blowing, the pilot may not be capable to always fly the direct centerline and may fly over these proposed buildings and the existing buildings. Also, noise impacts may be greater on a single event basis than on a cumulative basis and the corporate aircraft departing at night may make a lot of noise. He continued that given these issues, they have received from the Airport Development Group a Navigation and Hazard Easement for the Natchitoches Regional Airport influenced area district. Mr. Parker suggested that the Airport Advisory Commission will withdraw its objection to the Planning and Zoning change to multi-unit housing from single unit housing on this one development as long as there are no Part B that gets developed and as long as the attorney for the A.S.H. group, Mr. Fair, and our city attorney, Mr. Corkern, can work out an agreement on this navigation and hazard easement so that this City Council and this City will have this navigation and hazard easement which protects the City from some of the things that future residents of this development may complain to the Council about. He further stated that it is his understanding, is that a navigation easement would be a written document that A.S.H. and future tenants would be made aware that this kind of activity occurs. Mr. Parker said this is an airport and if Mr. Fair and Mr. Corkern can work out the agreement it will give the City some protection against future complaints and potential lawsuits of noise complaints and other hazards or things that may occur. He continued to state that Mr. Fair has indicated that while the original document may be, in his opinion, a little broad, he has given Mr. Parker his assurance that he will do his best and work out this navigation easement with the City attorney and if they will do that before any building permits or any construction of any kind gets started under those terms and conditions, if a motion can be made as such, the Airport Advisory Commission will withdraw the objection to this particular zoning and the buildings that are supposed to go up.

Mr. Parker requested Mike Corkern or Mr. Fair come forward with any comments. He thanked the Council for the courtesy and appreciates and commends the City Council on getting a fair assessment of the situation as it now exists with some recommendations for the Council to build on in the near future so that this kind of issue will not be faced again and all citizens would be protected.

Mayor McCullen asked if there was any other discussion. Mr. Mike Corkern with the Airport Development Group introduced Steve Marshall, Planning Project Manager, and they do not have any specific comments and are present for any questions or recommendations. He stated that the report speaks for itself and do not see the development being a hazard as far as airspace but there is a potential in the future for issues to be brought up that could be damaging to the future growth of the airport.

Councilman McCain addressed Steve Marshall and said that at the airport commission meeting it the noise issue was discussed that your office would do a study and he is assuming that is incorporated into this report? Mr. Marshall responded affirmative on a preliminary basis and said further they have just began an airport master plan update for the overall airport. He

continued to state that one of the items that is done normally and is in our scope of services is to do a noise analysis and this analysis has not yet been done as far as he is aware. The produce of that noise analysis is contour in that noise is concentrated more heavily near the runway where airplanes take off and land. The 65 decibel line is generated from this analysis is sort of FAA's line in the sand where they would suggest to the Council that they look at restricting kinds of uses that we are discussing tonight. He stated that he does not have a formal analysis but from his experience can estimate where that might be given the type of airplanes taking off and landing right now at the airport and what is expected in the future. With respect to the noise, he does not see that there is incapability to the noise only. The conclusions and recommendations of our report is that on a more cumulative basis all the design standards that FAA considers and also the airspace consequences, his firm would be uncomfortable recommending to the Airport Advisory Commission that the council accept this change in zoning without the imposition of a navigation easement. The reason that they make this recommendation is that this Board, when grants are signed, both federal or state, there are strings that come with these grants and that is the way that FAA and DOTD protect their investment. These strings are grant assurances and there is two that are of consequence, one is land use compatibility and the other is airspace, protection and prevention from obstructions and he stated that he needs to make sure in compliance with those grant assurances.

Mayor recognized Kip Fair who stated that he received the engineer's report today and reviewed the email and attached thereto. He stated that he read the sentence that the proposed development does not encroach upon the current or future airport airspace provided buildings are below the 160 mean. He stated they are not interfering, asked for zoning, spoken to Mr. Parker and it is a request that Ms. Gibson file the airspace easement, not a requirement. Ms. Gibson has agreed to file the easement subject to some changes in the language of the easement and she has been put off and tabled two weeks to get this report which is now back and it doesn't interfere and we still request the zoning and ask that the Council for this, we have agreed to work with Mr. Parker or Mr. Corkern and get the final agreement. Mr. Fair continued to say that he has agreed that they will not request a building permit until such time that an agreement has been executed but he does want the zoning.

Councilman McCain confirmed with Mr. Fair that an agreement will be made with some minor adjustments to the navigation easement? Mr. Fair stated that this is correct and it is dealing with liability.

Councilman McCain continued to say to Mr. Fair that another thing they would like is for his client to abandon any future plans for Phase II and that some agreement is made.

Mr. Fair said that he cannot make this agreement because he does not know what that is going to entail and don't know what changes will happen.

Councilman asked Mr. Fair if he has read the letter from the AOPA and Mr. Fair replied that he has but does not give that much credit.

Ms. Morrow asked Mr. Fair that in reference to the height level, according to the FAA regulations the height level is seventy-one feet? Mr. Fair said that he did not know and Mr. Corkern's report stated as long as it is built below the 160 sea level mean and he thinks they meet that but is not 100% sure but almost positive.

Councilman Nielsen addressed Mr. Fair and Ms. Gibson and apologized this had to be put off two weeks but thinks this is important. He had to consider that the airport had to be focused on and protected because it has to be able to grow. He is fair comfortable with the decision but would recommend that the Council pursues through the Airport Commission and DOTD Aeronautics Division to lay down ground work for future projects. He continued to state that buffer zones are important between residential and commercial typically to protect the residential but commercial deserves the same benefit. We have to buffer for commercial to thrive and produce and he believes we are getting there with the project. Mr. Nielsen continued to say that the City government needs to further develop a no build zone to comply with future growth.

Mr. Fair then stated that they agree with Mr. Corkern's suggestion that some of these restrictions need to be brought forward to the Planning and Zoning and passed into law. He stated that if this would have been in place, Ms. Gibson would not have bought the property.

The Mayor asked if there were any further discussion, there being none the following ordinance was voted on as follows:

Councilman McCain said they would agree to abandon Phase II, he would support it and if not his vote would be “no”. The Mayor stated that the record will reflect the Ordinance is passes by a vote four to one.

The following Ordinance was Introduced by Mr. Payne and Seconded by Ms. Morrow as follows, to-wit:

ORDINANCE NO. 063 OF 2011

AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:

18.86 ACRES LOCATED IN SECTIONS 74 & 87, T9N-R7W AS SHOWN ON MAP SLIDE 444-B, LESS 18.12 ACRES TO ARRINGTON ESTATES, L.P. FROM R-1 SINGLE-FAMILY TO R-3 MULTIPLE-FAMILY TO CONSTRUCT 48 RENTAL UNITS - PHASE I OF THE LAND DEVELOPMENT (SITE LOCATED BEHIND ARRINGTON ESTATES - SOUTH OF HAZEL DR.) ASSISTED AND SAFE HOMES (A.S.H.), INC.

WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of November 1, 2011 that the application of **Assisted and Safe Homes (A.S.H.) Inc.**, to rezone the property described above from **R-1 Single Family** to **R-3 Multiple-Family** to construct forty-eight rental units-Phase 1 of the land development (site located behind Arrington Estates – South of Hazel Drive, be **APPROVED**; and

WHEREAS, at the November 28, 2011 City Council meeting, on motion of Mr. McCain and Seconded by Ms. Morrow, this Ordinance was tabled.

After consideration, the above Ordinance, having been duly advertised in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Payne, Morrow, Nielsen, Mims
NAYS:	McCain
ABSENT:	None
ABSTAIN:	None

THEREUPON, the Mayor declared the Ordinance **PASSED** this 12th day of December, 2011 by a vote of 4 ayes to 1 nays.


WAYNE McCULLEN, MAYOR


DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 13th day of December, 2011 at 10:00 A.M.



421 Aviation Way
Frederick, Maryland 21701

T. 301-695-2000
F. 301-695-2375

www.aopa.org

December 12, 2011

The Honorable Wayne McCullen
City Hall
Mayor's Office
700 Second Street
Natchitoches, LA 71457

Dear Mayor McCullen:

The Aircraft Owners and Pilots Association (AOPA) represents the general aviation interests of 400,000 members, more than two-thirds of the nation's pilots – including 3,839 of our members in the state of Louisiana. On behalf of our membership, AOPA is committed to ensuring the future viability and development of general aviation airports and their facilities as part of a national transportation system.

We are writing to you today to ask you and the City Council to help preserve the future of the Natchitoches Regional Airport. It is our understanding that there is a request before your council to change the zoning on a parcel of land adjacent to the airport in order to allow a multi-family residential complex to be built adjacent to and slightly beyond the future departure end of Runway 17. It is the Association's considered opinion that allowing residential development in that close proximity to the airport is not the best application of public policy. While there may be existing residential development on the parcel directly north and adjacent to the subject property, we cannot correct previous poor land use decisions and must instead focus on a more compatible land use of that property.

Housing in that location will be subject to overflight, noise, dust, fumes and vibration from aircraft engaged in the normal activities of taking off and landing. Further, the repetitive nature of traffic pattern operations at a general aviation airport means that some neighbors can have significant numbers of aircraft operating overhead. Once residential development is allowed so close to an airport, particularly within the traffic pattern, it is only a matter of time before complaints are made concerning normal operations and demands for something to be done to reduce the impact on the residents in that area. It is far better to not allow a residential use than to have to go back and mitigate normal aircraft operational noise.

AOPA strongly urges you and the City Council to not grant the request to change the zoning.

Thank you for your consideration of our views on this issue. If we can be of further assistance please contact our staff at 301-695-2200.

Sincerely,

John L. Collins
Manager
Airport Policy

cc:

The City Council of Natchitoches, LA
Mr. Larry Cooper, Manager, Natchitoches Regional Airport
Mr. Samuel Parker, AOPA Airport Support Network Volunteer IER

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

The following Ordinance was Introduced by Mr. Nielsen as follows:

ORDINANCE NO. 070 OF 2011

AN ORDINANCE AUTHORIZING THE CITY TO EXECUTE AN ACT OF CASH SALE DEED TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF NATCHITOCHES, LOUISIANA, INC., A TRACT SITUATED ON THE SOUTH SIDE OF LAFAYETTE STREET, WITHIN THE BLOCK BOUNDED ON THE WEST BY SECOND STREET ON THE SOUTH BY HORN STREET ON THE EAST BY FRONT STREET AND ON THE NORTH BY LAFAYETTE STREET FOR THE DEVELOPMENT OF A HOTEL, SETTING THE TERMS AND CONDITIONS OF SAME, AND AUTHORIZING THE EXECUTION OF THE DEED OR DEEDS BY THE MAYOR AFTER DUE COMPLIANCE WITH THE LAW.

The following Resolution was Introduced by Mr. Nielsen and Seconded by Ms. Morrow as follows, to-wit:

RESOLUTION NO. 136 OF 2011

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH MIDWEST EMPLOYERS CASUALTY
COMPANY FOR THE WORKERS' COMPENSATION EXCESS
COVERAGE POLICY FOR THE CITY OF NATCHITOCHES**

WHEREAS, the Insurance Committee has reviewed the proposals submitted for the Workers' Compensation Excess Coverage Policy for the City of Natchitoches and recommend a one-year policy contract beginning January 1, 2012 through January 1, 2013, with annual installments of **\$52,130.00**, be awarded to Midwest Employers Casualty Company of Louisiana.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for the execution of this contract.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Nielsen, Morrow, Mims, McCain, Payne
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 12th day of December, 2011.


WAYNE McCULLEN, MAYOR

The following Resolution was Introduced by Ms. Morrow and Seconded by Mr. Payne as follows, to-wit:

RESOLUTION NO 137 OF 2011

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH CUNNINGHAM AGENCY, INC.
FOR THE AIRPORT LIABILITY INSURANCE
FOR THE CITY OF NATCHITOCHES**

WHEREAS, the Insurance Committee has reviewed the proposals submitted for the Airport Liability Insurance for the City of Natchitoches and recommend the contract be awarded to Cunningham Agency, Inc. of Louisiana with an annual premium of **\$5,500.00** for the period January 10, 2012 through January 10, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for the execution of this contract.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Morrow, Payne, Nielsen, Mims, McCain
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 12th day of December, 2011.


WAYNE McCULLEN, MAYOR

The following Resolution was Introduced by Mr. Mims and Seconded by Mr. Nielsen as follows, to-wit:

RESOLUTION NO. 138 OF 2011

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH TRAVELERS CASUALTY AND
SURETY COMPANY OF AMERICA FOR THE PUBLIC OFFICIAL
SCHEDULE BOND FOR THE CITY OF NATCHITOCHES**

WHEREAS, the proposals submitted for the Public Officials Bond for the City of Natchitoches have been reviewed and it is recommended the City award the contract to Travelers Casualty and Surety Company of America for the period February 1, 2012 through February 1, 2013 for the bond premium of \$5,250.00.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Mims, Nielsen, McCain, Morrow, Payne
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 12th day of December, 2011.



WAYNE McCULLEN, MAYOR

RESOLUTION NUMBER: 139 OF 2011

DATE: December 12, 2011

The City of Natchitoches of the Parish of Natchitoches met in regular session on this date. The following resolution was offered by Mr. McCain and seconded by Mr. Mims as follows:

RESOLUTION

A resolution authorizing the Mayor to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Natchitoches Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the City of Natchitoches has requested funding assistance from the LA DOTD to/for Rehabilitate Terminal Ramp Phase I; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the City of Natchitoches according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the FAA will provide up to 95% of the necessary funding, and the LA DOTD will provide up to 5% of the necessary funding,

NOW THEREFORE, BE IT RESOLVED by the City of Natchitoches that it does hereby authorize the Mayor to execute an Agreement for the project identified as AIP No. 3-22-0034-017-2011 and SPH H.009674, more fully identified in the Agreement attached hereto.

This resolution shall be in full force and effect from and after its adoption.

The aforesaid resolution, having been submitted to a vote, the vote thereon was follows:

YEAS:	McCain, Mims, Morrow, Payne, Nielsen
NAYS:	None
ABESENT:	None

WHEREUPON, the Resolution was declared adopted on the 12th day of December 2011.

CITY OF NATCHITOCHES

BY: Wayne McCullen
(Signature)

Wayne McCullen

TITLE: Mayor
ATTEST: Chae S. Stecker
(Signature)

TITLE: Clerk

The following Resolution was Introduced by Ms. Morrow and Seconded by Mr. PayneJ as follows, to-wit:

RESOLUTION NO. 140 OF 2011

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
CHANGE ORDER NO. 2 TO THE STREET IMPROVEMENTS, FY 2010-11 LCDBG
PROJECT, FAIRGROUNDS ROAD (WALLENBERG DRIVE TO MILL STREET)**

(BID NO. 0512)

WHEREAS, the City of Natchitoches awarded a contract to Regional Construction, LLC by Ordinance No. 031 of 2011 on June 13, 2011 in the base bid amount of \$547,600.00 for the Street Improvements, FY 2010-11 LCDBG Project, Fairgrounds Road (Wallenberg Drive to Mill Street) (Bid No. 0512); and,

WHEREAS, the City of Natchitoches approved Change Order No. 1 on August 22, 2011 reflecting an increase of \$22,833.00 in the contract amount; and

WHEREAS, the Engineer, Norman Nassif of Nassif Engineering & Architecture, LLC, has recommended Change Order No. 2 dated December 12, 2011 reflecting a decrease of \$46,274.12 in the contract amount and an additional 73 days to the contract time, as itemized in attached Change Order No. 2 and Attachment A to Change Order No. 2 ; and

WHEREAS, Nassif Engineering & Architecture, LLC, project Engineer, recommends approval of Change Order No. 2; and

WHEREAS, the City is of the opinion that Change Order No. 2 is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to execute the referenced Change Order No. 2 to the agreement between the City and the Contractor.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Morrow, Payne, Nielsen, Mims, McCain
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 12th day of December, 2011.


WAYNE McCULLEN, MAYOR

CHANGE ORDER

Change Order No.: Two (2) Final

Change Order Date: December 12, 2011

PROJECT: Street Improvements – FY 2010-11 LCDBG Project
Fairgrounds Road (Wallenberg Drive to Mill Street)

OWNER: City of Natchitoches

CONTRACTOR: Regional Construction, LLC

The Contract Documents are modified as follows upon execution of this Change Order:

Reconciliation of quantities for actually installed quantities during construction and addition of aggregate shoulder material. Refer to Attachment A. Contract time adjustment. Revised Substantial Completion and Final Completion are December 12, 2011 and January 26, 2012 accordingly.

Change in Contract Price:

Original Contract Price:\$ 547,600.00

Contract Price adjusted by prior Change Orders.....\$ 570,433.00

Contract Price due to this Change Order (will decrease):.....\$ (46,274.12)

Contract Price incorporating this Change Order will be:.....\$ 524,158.88

Change in Contract Time:

Original Contract Time (calendar days)..... 60

Contract Time adjusted by prior Change Orders N/A

Contract Time due to this Change Order (will increase): 73

Contract Time incorporating this Change Order will be: 133

Recommended by (Engineer): Nassif Engineering & Architecture, LLC


(Signature)

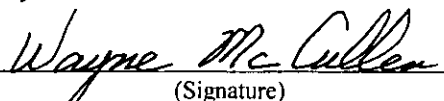
12/11/12
Date

Accepted by (Contractor): Regional Construction, LLC

(Signature)

Date

Approved by (Owner): City of Natchitoches


(Signature)

12-13-11
Date

Approved by (Funding Agency): Division of Administration (LCDBG)

(Signature)

Date

City of Natchitoches
Street Improvements
FY 2010-11 LCDBG Project
Fairgrounds Road (Wallenberg Drive to Mill Street)

Change Order No. 2
Attachment "A"

Contract with Change Order 1						Adjustment		Revised Contract	
Item No.	Description	Contract Unit Price	Units	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization	\$ 8,000.00	L.S.	1	\$ 8,000.00	0	\$ -	1	\$ 8,000.00
2	Demolition, Misc. Setwork & Earthwork (Remove Existing Drain Pipes as Scheduled and Dispose, Remove Concrete Curbs, Remove Concrete Pavement for Drain Pipe Installations, Saw-cuts in Existing Pavements, Remove and Reinstall Mailboxes, Re-Grade	\$ 20,000.00	L.S.	1	\$ 20,000.00	0	\$ -	1	\$ 20,000.00
3	Erosion Control and Soil Stabilization	\$ 8,000.00	L.S.	1	\$ 8,000.00	0	\$ -	1	\$ 8,000.00
4	Cold Plane Existing Asphalt Surfaces	\$ 4.00	S.Y.	9500	\$ 38,000.00	0	\$ -	9,500	\$ 38,000.00
5	Remove Existing Unsuitable Material	\$ 10.00	C.Y.	800	\$ 8,000.00	-800	\$ (8,000.00)	0	\$ -
6	Select Fill Material	\$ 12.00	C.Y.	1200	\$ 14,400.00	-1200	\$ (14,400.00)	0	\$ -
7	Aggregate Base Material w/ Geotextile Underlayment (For Roadway) (8" Thick) (Class II Base Course) (Crushed Stone - DGA)	\$ 20.00	S.Y.	10400	\$ 208,000.00	0	\$ -	10,400	\$ 208,000.00
8	24" Drain Pipe (Side & Cross Drains)	\$ 65.00	L.F.	218	\$ 14,170.00	0	\$ -	218	\$ 14,170.00
9	Asphaltic Concrete (Leveling Course, Wearing Course, Transitions, Turnouts, Patches, Base Repairs) (2" Minimum Thick) (Includes Saw-cuts for New to Existing Joints)	\$ 105.00	Ton	1320	\$ 138,600.00	-203.76	\$ (21,394.80)	1,116.24	\$ 117,205.20
10	Traffic Maintenance Aggregate	\$ 10.00	C.Y.	300	\$ 3,000.00	-300	\$ (3,000.00)	0	\$ -
11	P.C. Concrete Pavement Replacement 6" Thick with No. 4 Bars at 12" On Center	\$ 70.00	S.Y.	648.7	\$ 45,409.00	0.3	\$ 21.00	649.0	\$ 45,430.00
12	Gravel/Dirt Driveway Transitions (10' Average Length)	\$ 38.00	C.Y.	500	\$ 19,000.00	0	\$ -	500	\$ 19,000.00
13	White Reflective Painted Stop Bar	\$ 250.00	Each	1	\$ 250.00	0	\$ -	1	\$ 250.00
14	Manhole Top Adjustments	\$ 500.00	Each	2	\$ 1,000.00	0	\$ -	2	\$ 1,000.00
15	Project Sign	\$ 800.00	Each	1	\$ 800.00	0	\$ -	1	\$ 800.00
16	Scarify Existing Sub-grade to a Minimum Depth of 6" and Compact to 95% Standard	\$ 2.00	S.Y.	10400	\$ 20,800.00	0	\$ -	10,400	\$ 20,800.00
17	Utility Conflict Allowance	\$ 10,000.00	L.S.	1	\$ 10,000.00	-1	\$ (10,000.00)	0	\$ -
A1	12" RCP Drain Pipe	\$ 41.00	L.F.	88	\$ 3,608.00	0	\$ -	88	\$ 3,608.00
A2	15" RCP Drain Pipe	\$ 49.00	L.F.	116	\$ 5,684.00	0	\$ -	116	\$ 5,684.00
A3	18" RCP Drain Pipe	\$ 58.00	L.F.	64	\$ 3,712.00	0	\$ -	64	\$ 3,712.00
A3	Aggregate Shoulder Material	\$ 48.25	Ton	0	\$ -	217.61	\$ 10,499.68	217.61	\$ 10,499.68
Total Base Bid					\$ 570,433.00		\$ (46,274.12)		\$ 524,158.88

The following Resolution was Introduced by Mr. Mims and Seconded by Ms. Morrow as follows, to-wit:

RESOLUTION NO. 141 OF 2011

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE CERTIFICATE OF
SUBSTANTIAL COMPLETION FOR THE STREET IMPROVEMENTS,
FY 2010-11 LCDBG PROJECT, FAIRGROUNDS ROAD (WALLENBERG DRIVE TO
MILL STREET**

(BID NO. 0512)

WHEREAS, the City of Natchitoches awarded the contract for the Street Improvements, FY 2010-11 LCDBG Project, Fairgrounds Road (Wallenberg Drive to Mill Street) (Bid No. 0512) to Regional Construction, LLC by Ordinance No. 031 of 2011 on June 13, 2011 in the amount of \$547,600.00; and

WHEREAS, it is the opinion of Norman Nassif of Nassif Engineering & Architecture, LLC that the work required by the Contract is found to be substantially completed and in general conformity with the project plans and specifications as shown by his signature on the Certificate of Substantial Completion.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Natchitoches, in legal session convened:

SECTION 1: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to accept the work performed by Contractor in association with the said project and to execute the Certificate of Substantial Completion therewith when presented and approved by the Engineer; and

SECTION 2: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to issue final payment to the Contractor upon receipt of the Clear Lien Certificate issued by the Natchitoches Parish Clerk of Court, and upon the recommendation of the Engineer to issue said final payment.

NOW, THEREFORE, BE IT RESOLVED, that the Natchitoches City Council does hereby authorize the Mayor to execute the Certificate of Substantial Completion for the Street Improvements, FY 2010-11 LCDBG Project, Fairgrounds Road (Wallenberg Drive to Mill Street) (Bid No. 0512) and upon presentation and approval by the engineer, Norman Nassif.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Mims, Morrow, Payne, Nielsen, McCain
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 12th day of December, 2011.


WAYNE McCULLEN, MAYOR

Certificate of Substantial Completion

Project: Street Improvements, FY 2010-11 LCDBG Project
Fairgrounds Road (Wallenberg Drive to Mill Street)
Owner: City of Natchitoches
Contractor: Regional Construction, LLC
Date of Contract: July 20, 2011

This Certificate of Substantial Completion applies to all Work under the Contract Documents.

December 12, 2011
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

As applicable, a tentative list of items to be completed or corrected may be attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

Owner's Amended Responsibilities:

Security, Operation, Safety, Maintenance and Insurance.

Contractor's Amended Responsibilities:

Contractor shall maintain a Performance Bond for this project for a minimum of one year from the designated Substantial Completion date (December 12, 2012).

The following documents are attached to and made part of this Certificate:

(None)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Owner: City of Natchitoches

Wayne McCullen
Wayne McCullen

12-13-11
Date

Executed by Engineer: Nassif Engineering & Architecture, LLC

Norman Nassif
Norman Nassif

Date

Accepted by Contractor: Regional Construction, LLC

Pat Johnson

Date

Mayor McCullen stated that he wanted to take this opportunity a very Merry Christmas. He announced that this is the last meeting of Year 2011.

The Mayor stated that there will not be a City Council meeting for December 26th due to the Christmas holidays. Also, the offices of the City of Natchitoches will be closed for the holidays on December 23, 26, 30 and January 2, 2012.

The next council meeting is Monday, January 9, 2012.

Mayor McCullen said as we call this meeting to an end, this is the 768th city council meeting that he has made.

Councilwoman commended Bryan Wimberly for the upgrade on the decorations at the Martin Luther King triangle.

Mayor McCullen then acknowledged the MASH event and that Joe Cunningham and his staff at Elite Broadcasting did a fantastic job. Mayor McCullen asked Joe Cunningham how much money they made and the impact on our community.

Joe Cunningham said that Radio Mash held the 16th annual for 2011 raised about \$25,000 total in cash and toys, a little over \$7,000 in cash and the rest was toys including a \$1,500 donation from Walmart. Mr. Cunningham stated that the toys will go to children in Natchitoches. He continued to say that otherwise some kids in this area would wake up on Christmas morning without a present were it not for Radio Mash. He also stated that the Jaycees were a huge help again this year.

There being no further business, Mr. Mims made a motion to adjourn the meeting, Mr. Payne seconded the motion, and the meeting was adjourned at 7:59 p.m.


MAYOR WAYNE McCULLEN


MAYOR PRO TEMPORE